Interior Lighting

- ☐ Upgrade the wattage in all light fixtures to the highest level safety will allow.
- ☐ Dust/Wash all light fixtures and fans.
- ☐ Turn on all the lights in the evening to welcome potential buyers.

Windows

- ☐ Dust blinds, windowsills, and plant ledges.
- ☐ Remove any cobwebs inside and outside.
- ☐ Clean interior and exterior of all windows and glass doors.
- ☐ Take screens off before washing and leave off front of house.
- ☐ Keep all blinds/shades pulled up/open and draperies removed to allow maximum light.

Carpet

- ☐ Steam clean if not replacing. If replacing, I can help you make choices that will be most appealing to buyers.

Bathrooms

- ☐ Clean all tubs, toilets, sinks; shower curtains should be immaculate. No soap film or hair.
- ☐ Stow unused shampoos, soaps, scrubbing implements, razors, etc. under sink.
- ☐ Stow laundry hamper in closet.
- ☐ Stow wastebasket under sink.
- ☐ Rugs/commode lid covers should be removed.
- ☐ Store cleansers under sink.
- ☐ Streamline counter—1 or 2 decorative items only.
- ☐ Linen cabinets should be organized and items reduced.
- ☐ Use baskets to hold make-up and toiletries so that after use they can be stored under the counter.
- ☐ Bathtubs, showers, and sinks should be freshly caulked. The grout and tile should be clean and in good condition.
- ☐ Remove any wallpaper that is not “conservative”. No need to re-paper, just paint wall antique white.
- ☐ Decorate with towels (one or two colors).

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HOME CHECKLIST

Kitchen

- ☐ Keep all flat surfaces (countertops, appliance tops, and furniture) cleared off as much as possible.
- ☐ Keep appliances stored when not in use.
- ☐ Clean the oven, range (new drip pans) and the seal of the dishwasher door.
- ☐ Remove all magnets, notes, pictures, etc. from front and sides of refrigerator.
- ☐ Stow trashcan in pantry.
- ☐ Replace broken appliances and repair squeaks, drips or binds in cabinet drawers.
- ☐ Discard old food and leftovers from refrigerator.
- ☐ If it hasn't been used in months, put it away!

Utility Room

- ☐ Organize shelves and put away non-cleanser items.
- ☐ Keep area clear of clothes.

Pantry/Closet

- ☐ Thin all closets and organize remaining items neatly on shelves and be sure to allow space between hanging items.
- ☐ At one very visible spot, leave space, so the rear wall of the closet/pantry will show when the door is opened.
- ☐ Leave a small empty space on each shelf to show potential storage space.

Living Areas

- ☐ Make sure all bulbs work.
- ☐ Depersonalize your home by storing personal photos so that potential buyers may visualize their personal items in the home.
- ☐ Patch nail holes and paint.
- ☐ Clear away all magazines, books and unnecessary objects from furniture throughout the house.
- ☐ Add lamps and lighting in dark areas.
- ☐ Open the curtains.
- ☐ Set out some fresh flowers.
- ☐ Clean fireplace (where applicable) and remove any items that are in front of it.
- ☐ Create an easygoing, relaxed atmosphere in your family room.

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HOME CHECKLIST

Bedrooms

- ☐ The master bedroom is the second most important-to-be appealing room in the house.
- ☐ Define areas (sleeping, dressing, etc.) by furniture arrangement. Keep simply furnished.
- ☐ Be sure clothes are hanging up, not laying out in the room.
- ☐ Make the closets more appealing by storing off-season clothing elsewhere.
- ☐ Here's a challenge – ask children and teenagers to clean up their rooms, take down posters and open curtains.

Exterior House

- ☐ Thoroughly sweep down all exterior sides of house and eaves to clean cobwebs and wasp nests.
- ☐ Remove window screens while selling your home and keep the windows clean. This will allow plenty of light to come in.
- ☐ Check for broken roof shingles.
- ☐ Put away tools, garbage cans, hoses, toys, grills and building materials neatly in the garage (where applicable).

Yard

- ☐ Keep lawn mowed, weeded, and well-edged.
- ☐ Trim trees and shrubs.
- ☐ Clean out flowerbeds and invest in a few flats of colorful flowers & mulch beds.

Front Entry Porch

- ☐ Be sure front door area is clean and free of dirt, dust, cobwebs.
- ☐ Repaint door and trim if not pristine.
- ☐ Add new thick "Welcome" mat and keep it clean.
- ☐ Make sure doorbell is working properly.

Garage

- ☐ Clean and re-organize.
- ☐ Sweep and clean—remove all cobwebs and any oil or grease from floor. Possible paint floor.

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Notes:

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